



NRTS PRIMARY REGISTRATION- SNRC

Primary Registration User Manual

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Introduction

NRTS – Nurses Registration and Tracking System is a web-based application designed for Indian Nursing Council, New Delhi to enable creation of live register of the nurses across the country.

Primary registration is the process by which an Institute can register and enroll multiple students in a bulk.

Students can acquire NUID and digital sign with this process.

The screenshot displays the Indian Nursing Council's NRTS portal. It features a header with the council's logo and the text 'Indian Nursing Council Nurses Registration & Tracking System'. Below the header, there are three main sections: 'Enrollment Registration', 'Primary Registration', and 'Reciprocal Registration'. The 'Enrollment Registration' section shows statistics: 1121193 Enrolled, 919741 Approved, and 1082969 Identity Verified. The 'Primary Registration' section shows 783285 NUID Issued. A map of India is displayed with enrollment counts for various states. The 'Reciprocal Registration' section includes a 'New User' button and a 'Login' button. A 'Quick Links' section provides links for updating mobile numbers, service details, application status, downloading certificates, help desk, and user manuals. A 'From INC's Desk' section contains various notices and regulations.

URL

<https://nrti.indiannursingcouncil.gov.in/>

Roles

Following three roles are involved in primary registration.

1. Institute.
2. Superintendent
3. Registrar.



Activities at a Glance

1. Institute

▶ Register
▶ Login after approval of credentials by SNRC
▶ Enter Admission details
▶ Enter Nurse details
▶ Forward to SNRC for Approval

2. Superintendent

▶ Login
▶ Approve the credentials of institute
▶ Approve/ Rejects the applications
▶ Forwards to Registrar

3. Registrar

▶ Login
▶ Approve/ Reject the applications.
▶ Digital Sign
▶ Generate Certificates





Superintendent

Institute Credentials Approval

- After successful registration, the credentials are communicated to institute through SMS and email.
- Select Institute Credentials from the left-menu.
- A page appears like:

- Select District and click on Submit.
- A page appears like:

SNO	Institute Name	Type of Institution	Email	Email Verification Status	User Id Status
1	Nursing Training Centre, Snnm Hospital, Gangtok Sikkim	Government	christineripz@gmail.com	9434862364	1124410960 Send Credentials Credentials already Sent
2	Shri Thodup Namgyal Memorial Hospital, Snnm Hospital	Government	Email Not Updated Yet.Please Contact State Admin	Mobile Not Updated Yet.Please Contact State Admin	Send Credentials
3	Sikkim Government College Of Nursing	Government	sgcon082018@gmail.com	7908103951	1124411809 Send Credentials
4	Sikkim Manipal College Of Nursing	Private	binita.k@smims.smu.edu.in	8001360843	112443735 Send Credentials Credentials already Sent
5	Sikkim Manipal Institute Of Medical Sciences	Private	Email Not Updated Yet.Please Contact State Admin	Mobile Not Updated Yet.Please Contact State Admin	User Id Not Cretaed Yet.Please Contact State Admin
6	Sikkim Professional College Of Nursing	Private	pvmscon@gmail.com	9475477811	112449021 Send Credentials Credentials already Sent
7	Sikkim Professional College Of Nursing	Private	Email Not Updated Yet.Please Contact State Admin	Mobile Not Updated Yet.Please Contact State Admin	User Id Not Cretaed Yet.Please Contact State Admin
8	Sikkim Professional School Of Nursing	Private	pvmscon@gmail.com	9475477811	1124412195 Send Credentials Credentials already Sent
9	Vinayaka Mission Sikkim College Of Nursing	Private	Email Not Updated Yet.Please Contact State Admin	Mobile Not Updated Yet.Please Contact State Admin	User Id Not Cretaed Yet.Please Contact State Admin



- Select the Institute name and click on “Send Credentials”.
- These credentials are approved and activated by superintendent.
- An email and SMS will be sent to the registered mobile and email id of the Institute. In case, the credentials are not received by any means please ask for credentials to the respective state nursing council.

Login

- Login to superintendent with login credentials.
- Select **Dashboard** from Primary Registration in left menu.



- A dashboard appears as:





Date: Mon 2022.01.10 - 01:25:45 PM USER NAME:Superintendent, Sikkim

Course	BSC	GNM	ANM	TOTAL	Status
BSC - 0	0	0	0	0	Pending For Verification by Superintendent (Individual Nurse)
BSC - 1	0	0	0	1	Pending For Verification by Superintendent(From Institute)
BSC - 0	0	0	0	0	Approved By Superintendent(Individual Candidates)
BSC - 151	0	39	0	190	Approved By Superintendent(Institute Wise Candidates)
BSC - 0	0	0	0	0	Rejected By Registrar(Individual Candidates)
BSC - 0	0	0	0	0	Rejected By Registrar(Institute Wise Candidates)
BSC - 0	0	0	0	0	Re-Submitted by Individual Nurse wise
BSC - 0	0	0	0	0	Re-Submitted(Institute wise)
BSC - 0	0	0	0	0	Pending For Revocation by Supt(Individual Applications)
BSC - 0	0	0	0	0	Pending For Revocation by Supt(Institute Wise)

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- Now from the dashboard displayed, select **Pending for Verification by Superintendent (From Institute)**.
- Now, a page is displayed with all pending applications.
- Click on counts to get the details.

Course Wise Pending Applications

Show: entries

Search:

Sno	Course	Count
1	GNM	0
2	ANM	0
3	BSC.N	1

Showing 1 to 3 of 3 entries

Previous **1** Next



- Click on the **counts**, to get full details.

[Back](#)

Course Wise Pending Applications

Show: entries

Search:

Sno	Course	Count
1	GNM	0
2	ANM	0
3	BSC.N	1

Showing 1 to 3 of 3 entries

[Previous](#) [1](#) [Next](#)

Show: entries

Search:

Application No	Applicant Name	DOB	Course
1628	Test	10-01-2000	B4Y

Showing 1 to 1 of 1 entries

[Previous](#) [1](#) [Next](#)

- Click on name of the applicant to view full details of the applicant as:



User Operation Guide for NRTS – Primary Registration by Institute- SNRC



Home
Primary Registration
Dashboard
Institute Credentials
Basic Account Details

Date: Mon 2022-01-10 - 12:48:23 PM
USER NAME: Superintendent, Sikkim

- Home
- Dashboard
- Primary Registration
- Dashboard
- Institute Credentials
- Basic Account Details
- Enrollments
- Enrollments Dashboard
- Enrol Nurse - Morpho
- Enrol Nurse - Secuzon
- Institute/Colllege
- Master
- Search & Edit
- Application History
- Search & Fill
- Approval Renewals
- Reciprocal Registration
- Process NOC
- Process Reciprocal
- Reciprocal
- Additional Qualification
- Registration
- User Profile
- Slot Adjustment
- Reports
- Course Wise
- Registration Report
- State and Role Wise
- Registrations Report
- App Center & Center
- Wise Report
- State Wise Course
- Wise Report
- Service Details Report
- Date Wise Report
- (Registrar)
- Date Wise
- Qualification Report
- Date Wise Enrollments
- Report
- State Wise Operator
- Wise Report
- State Wise Rolligon
- Wise Report
- State Wise Income
- Wise Report
- FEC Management
- Manage Payment Modes
- Send Message

Registration Details - (BSC.N)

APPLICATION NO	1628
NAME (AN PLEASE CLARIFY WITH FULL NAME)	TEST
DATE OF BIRTH	10-01-2000
GENDEIR	MALE
MARITAL STATUS	MARRIED
RELATION	S/O
FATHER/ MOTHER /SPOUSE NAME	TEST FATHER
SOCIAL STATUS(AS DECLARED BY CANDIDATE)	GENERAL
RELIGION	HINDU
STATE (WHERE YOU BELONG TO)	SIKKIM
DISTRICT	NORTH DISTRICT
NATIONALITY	INDIA
PASSPORT NO	
AADHAR NO	XXXXXXXX370

Contact Details

ADDRESS LINE-1	TEST
ADDRESS LINE-2	TEST
ADDRESS LINE-3	TEST
LOCALITY	TEST
STATE	SIKKIM
DISTRICT	NORTH DISTRICT
D. LOG(MANDAL/TALUKA)	LOWER DZONGU
VILLAGE	HEE GYATHANG
ZIP/PIN CODE	823223
IS THE PRESENT ADDRESS SAME AS PERMANENT ADDRESS	YES
LANDLINE NUMBER	
MOBILE NUMBER	8143718293
ALTERNATE MOBILE NUMBER	
EMAIL ADDRESS	TEST@GMAIL.COM
ALTERNATE EMAIL ADDRESS	

10th Details

STATE	SIKKIM
NAME OF THE BOARD	SBC
YEAR OF PASSING	2015

12th Details

STATE	SIKKIM
UNIVERSITY/BOARD	CBCE
YEAR OF PASSING	2016

Basic Qualification Details

NURSE	
STATE	SIKKIM
NAME OF THE INSTITUTE	ASD
TYPE OF THE INSTITUTE	PRIVATE
NAME OF THE UNIVERSITY / BOARD	SIKKIM MANIPAL UNIVERSITY
COURSE FROM DATE	01-04-2010
TO DATE	01-04-2014
EXAM HELD IN THE MONTH/YEAR	APR 2014

Photo Capture & Certificate Upload Details

Photo Capture

CAPTURED PHOTO

Images Uploads

[Click Here](#) Course Completion Certificate Formed

CLASS X MARK SHEET/PROOF OF DOB	
CLASS XII CERTIFICATE	
SIGNATURE UPLOADS	
PROVISIONAL CERTIFICATE	
COURSE COMPLETION CERTIFICATE	
1st YEAR MARK SHEET	
2ND YEAR MARK SHEET	
3rd YEAR MARK SHEET	
4TH YEAR MARK SHEET	

Aadhar Authentication

Authentication Status: Successfully Verified

Authenticate with Secuzon
Authenticate with Morpho

Payment Details

TRANSACTION NO :	1009
TRANSACTION MODE :	DD
TRANSACTION AMOUNT :	RS.2000/-
INSTRUMENT NO :	12345
INSTRUMENT DATE :	JAN 10, 2020
TRANSACTION DATE :	JAN 10, 2022
PAYMENT STATUS :	SUCCESS

Forward/Approve

RE-MARKS GIVEN:	REMARKS	GIVEN BY	SINGHANURADHA485@GMAIL.COM
SELECT TO	<input checked="" type="radio"/> FORWARD/APPROVE	<input type="radio"/> REJECT	
ENTER REMARKS			
Submit			

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- Click on Edit to modify any of the details provided initially.
- By clicking on **Forward/Approve**, the application will forward to respective state registrar.

Initializing the Academic Year

- The SNRC has the authority to set the initial academic year, and the year they establish in their login will be mirrored in the Institute login.
- If the SNRC designates the initial year as 2017 for a particular course, the Institute can only admit students from the year 2017 onwards, not before 2017.
- To initialize the academic year, click on State wise academic year menu from the Primary Registration menu.
- A form displays as below:

Primary Registration

Dashboard

Institute Credentials

Initialize Admission Year

Date: Fri 2024.02.16 - 01:07:49 PM USER NAME: SUPERINTENDENT.SIKKIM

- Home
- Primary Registration
- Dashboard
- Institute Credentials
- Initialize Admission Year
- Enrolments
- Search & Edit
- Approval Renewals
- Reciprocal Registration
- Additional Qualification Registration
- User Profile
- Slot Adjustment
- Reports
- Foreign Verification
- Duplicate Certificate
- Pending Visit Confirmation Status
- Fee Management
- Manage Payment Modes
- Send Message
- Institute Wise Payment
- Details
- Data Deletion

Initialize Admission Year

State

SIKKIM

Details

Show: 10 entries

Sno	State	Course	Initial Admission Year	Action
No data available in table				

Showing 0 to 0 of 0 entries

- Click on Search button to view list of existing course.



Date: Fri 2024.02.16 - 01:09:19 PM USER NAME: SUPERINTENDENT,SIKKIM

- Home
- Primary Registration
- Dashboard
- Institute Credentials
- Initialize Admission Year
- Enrolments
- Search & Edit
- Approval Renewals
- Reciprocal Registration
- Additional Qualification Registration
- User Profile
- Slot Adjustment
- Reports
- Foreign Verification
- Duplicate Certificate
- Pending Visit Confirmation Status
- Fee Management
- Manage Payment Modes
- Send Message
- Institute Wise Payment
- Details
- Data Deletion

Initialize Admission Year

State

SIKKIM

Details

Show entries

Search:

Sno	State	Course	Initial Admission Year	Action
1	SIKKIM	ANM	2021	<input type="button" value="Edit"/>
2	SIKKIM	GNM	2020	<input type="button" value="Edit"/>
3	SIKKIM	B.Sc. N	2019	<input type="button" value="Edit"/>
4	SIKKIM	B.Sc (Hons) Nursing	2019	<input type="button" value="Edit"/>

Showing 1 to 4 of 4 entries

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Visitors

[See more](#)

i7 FLAG counter

Add Record

- To add initial year for a course, click on Add record button.
- A popup appears, provide Course and Initial academic year.

Add Record ✕

State

Course

Initial Admission Year

- Click on Save changes.
- Successfully the record is added as:



- Home
- Primary Registration
- Enrolments
- Search & Edit
- Approval Renewals
- Reciprocal Registration
- Additional Qualification Registration
- User Profile
- Slot Adjustment
- Reports
- Foreign Verification
- Duplicate Certificate
- Pending Visit Confirmation Status
- Fee Management
- Manage Payment Modes
- Send Message
- Institute Wise Payment Details
- Data Deletion

Date: Fri 2024.02.16 - 01:15:25 PM USER NAME: SUPERINTENDENT.SIKKIM

Initialize Admission Year

State

Details

Show entries

Sno	State	Course	Initial Admission Year	Action
1	SIKKIM	GNM	2020	<input type="button" value="Edit"/>
2	SIKKIM	B.Sc. N	2019	<input type="button" value="Edit"/>
3	SIKKIM	B.Sc (Hons) Nursing	2019	<input type="button" value="Edit"/>
4	SIKKIM	ANM	2017	<input type="button" value="Edit"/>
5	SIKKIM	PB Diploma	2019	<input type="button" value="Edit"/>

Showing 1 to 5 of 5 entries

Previous 1 Next

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Visitors
IN 405, 213 US 971 SA 609 CA 430 BA 272 CN 145
SE 6,195 GB 694 AE 604 KW 396 AU 230 NZ 142

[See more](#)

Edit Record

- To edit initial admission year of a course, click on Edit button.
- A popup appears like:

- Change the Admission year.
- Click on save change.



Registrar

Login

- Login to registrar with secured login credentials.
- After registrar login, click on **Primary Registration** from the left menu.



- From the displayed dashboard, select **Pending Verification by Registrar (Institute wise)**.

The screenshot displays the 'Indian Nursing Council Nurses Registration & Tracking System' dashboard. The header includes the council's logo, the system name, and the 'Digital India' logo. The user is logged in as 'REGISTRAR,SIKKIM' on 'Mon 2022.01.10 - 12:49:32 PM'. The dashboard features a sidebar menu on the left and a main content area with a grid of course registration status cards. The highlighted card is 'Pending Verification by Registrar (Institute Wise)' for BSC - 1, GNM - 0, ANM - 0, with a total of 1. Other cards show various statuses such as 'Approved by the Registrar (Individual Nurse)', 'Approved by the Registrar (Individual Nurse Candidates)', 'Generate Registration No', 'Approved by the Registrar (Institute Wise Nurse)', 'Generate Certificate', 'NUID Issued By Registrar', 'Pending For Digital Sign', and 'Re-Submitted By Superintendent (Individual/Institute Wise)'. The footer contains a disclaimer and links to 'Disclaimer', 'Terms & Conditions', 'Privacy Policy', 'Cancellation & Refund Policy', and 'Contact Us'.

- By selecting **Pending Verification by Registrar** from dashboard, Registrar can view a page with list of courses and corresponding count.



Course Wise Pending Applications

Show: entries

Search:

Sno	Course	Count
1	ANM	0
2	GNM	0
3	BSC.N	1

Showing 1 to 3 of 3 entries

Previous **1** Next

- Registrar selects Course by clicking on **Count**, and data tables will appear with applications, search for application and click on name of the applicant.

Indian Nursing Council
Nurses Registration & Tracking System

Date: Mon 2022.01.10 - 12:50:27 PM USER NAME:REGISTRAR,SIKKIM

Home
Dashboard
Enrolments Dashboard
Primary Registration
Dashboard
Bulk Certificates
Approval Renewals
Reciprocal Registration
Process NOC
Process Reciprocal Request
NOC Digital Sign
Reciprocal Digital Sign
Digital Token Registration
Age Group & Gender Wise Report
Bank Upload File
Additional Qualification Registration
User Profile
Reports
Course Wise Registration Report
State and Role Wise Registrations Report
Age Group & Gender Wise Report
State Wise Course Wise Report
Service Details Report
Date Wise Report

Course Wise Pending Applications

Show: entries

Search:

Sno	Course	Count
1	ANM	0
2	GNM	0
3	BSC.N	1

Showing 1 to 3 of 3 entries

Previous **1** Next

Show: entries

Search:

Applicant No	Applicant Name	DOB	Course
1628	Test	10-01-2000	B4Y

Showing 1 to 1 of 1 entries

Previous **1** Next





- A full report of nurse will appear.

- Home
- Dashboard
- Enrollments Dashboard
- Primary Registration
- Dashboard
- Bulk Certificates
- Approval Renewals
- Reciprocal Registration
- Process NOC
- Process Reciprocal
- Request
- REC Update Sign
- Reciprocal Update Sign
- Digital Token Registration
- Age Group & Gender
- Wise Report
- Bank Upload File
- Additional Qualification
- Registration
- User Profile
- Reports
- Course Wise
- Registration Report
- State and Home Wise
- Registration Report
- Age Group & Gender
- Wise Report
- State Wise Course
- Wise Report
- Service Details Report
- Date Wise Report
- Qualification Report
- Date Wise Enrollment
- Report
- State Wise Operator
- Wise Report
- State Wise Religion
- Wise Report
- State Wise Income
- Wise Report

Date: Mon 2022.01.10 - 12:52:13 PM USER NAME: REGISTRAR,SIKKIM

Registration Details - (BSC N)

APPLICATION NO	1628
NAME (AS PER CLASS 10TH MEMO)	TEST
DATE OF BIRTH	18-01-2000
GENDER	MALE
MARITAL STATUS	MARRIED
RELATION	S/O
FATHER/MOTHER/RELIFE NAME	TEST FATHER
SOCIAL STATUS(AS DECLARED BY CANDIDATE)	GENERAL
RELIGION	HINDU
STATE (WHICH YOU BELONG TO)	SIKKIM
DISTRICT	NORTH DISTRICT
NATIONALITY	INDIA
PASSPORT NO	
AADHAAR NO	XXXXXXX3370

Contact Details

ADDRESS LINE-1	TEST
ADDRESS LINE-2	TEST
ADDRESS LINE-3	TEST
LOCALITY	TEST
STATE	SIKKIM
DISTRICT	NORTH DISTRICT
BLOCK/MANDAL/TALUKA	LOWER DZONGU
VILLAGE	HEE SYATHANG
ZIP/CODE	873723
IS THE PRESENT ADDRESS SAME AS PERMANENT ADDRESS	YES
LANDLINE NUMBER	
MOBILE NUMBER	8143718203
ALTERNATE MOBILE NUMBER	
EMAIL ADDRESS	TEST@GMAIL.COM
ALTERNATE EMAIL ADDRESS	

10th Details

STATE	SIKKIM
NAME OF THE BOARD	BSC
YEAR OF PASSING	2015

12th Details

STATE	SIKKIM
UNIVERSITY/BOARD	CBCE
YEAR OF PASSING	2016

Basic Qualification Details

NURSE	
STATE	SIKKIM
NAME OF THE INSTITUTE	AGD
TYPE OF THE INSTITUTE	PRIVATE
NAME OF THE UNIVERSITY / BOARD	SIKKIM MANIPAL UNIVERSITY
COURSE FROM DATE	01-04-2010
TO DATE	01-04-2014
EXAM HELD IN THE MONTH/YEAR	APR 2014

Photo Capture & Certificate Upload Details

Photo Capture

CAPTURED PHOTO

Images Uploads

[Click Here](#)

CLASS X MARK SHEET/PROOF OF DOB

CLASS XII CERTIFICATE

SIGNATURE UP CARD

PROVISIONAL CERTIFICATE

COURSE COMPLETION CERTIFICATE

1ST YEAR MARK SHEET

2ND YEAR MARK SHEET

3RD YEAR MARK SHEET

4TH YEAR MARK SHEET

Course Completion Certificate Format

Anchor Authentication

Authentication Status: Successfully Verified
Authenticate with Aadhaar
Authenticate with Moprio

Payment Details

Payment Details :	
TRANSACTION NO :	1008
TRANSACTION MODE :	DD
TRANSACTION AMOUNT :	RS.2000/-
INSTRUMENT NO :	12345
INSTRUMENT DATE :	JAN 10, 2022
TRANSACTION DATE :	JAN 10, 2022
PAYMENT STATUS :	SUCCESS

Forward/Approve

REMARKS GIVEN:	FORWARD	GIVEN BY:	SINHARADHA485@GMAIL.COM
SELECT TO:	FORWARD/APPROVE	REFLECT	
ENTER REMARKS:	<input type="text" value="Approve"/>		

[Submit](#)

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- Registrar can Approve/ Reject the application just by choosing forward or Reject and then submitting the form.
- If registrar selects **Forward/Approve**, then this application is eligible for digital signing.

Generate Registration number

- Select Course.
- Click on “Search”
- Enter Pattern and Enter Start of Reg Number.
- Click on Submit button to generate registration number.

Date: Mon 2022.01.10 - 12:54:29 PM USER NAME:REGISTRAR,SIKKIM

Home

- Dashboard
- Enrolments Dashboard
- Primary Registration
 - Dashboard
 - Bulk Certificates
- Approval Renewals
- Reciprocal Registration
 - Process NOC
 - Process Reciprocal Request
 - NOC Digital Sign
 - Reciprocal DigitalSign
- Digital Token Registration
- Age Group & Gender Wise Report
- Bank Upload File
- Additional Qualification Registration
- User Profile
- Reports
 - Course Wise Registration Report
 - State and Role Wise Registrations Report
 - Age Group & Gender Wise Report
 - Slate Wise Course Wise Report
 - Service Details Report
 - Date Wise Report (Registrar)
 - Date Wise Qualification Report

Course Wise Applications Search

Select Course: BSC.N

SEARCH

Enter Pattern*: 60

Enter Start of Reg Number*: 982

Generate

Show: 10 entries

SNO	Name of the Candidate	Application Number	Date of Birth	Aadhaar No.	Click to generate the Certificates	
1	Test	1628	10-01-2000	XXXXXXXX3370	<input checked="" type="checkbox"/>	60983

Showing 1 to 1 of 1 entries

Previous 1 Next

Submit

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- Select Candidates and click on Submit.
- Before submitting, verify generated numbers.

Digital Sign

- For digital sign, click on **Primary registration** and a dashboard will appear.
- From the dashboard select **Pending for digital sign** to get the list of applications eligible for digital signature.





The dashboard displays the following registration status cards:

- Card 1 (Purple):** BSC - 0, GNM - 0, ANM - 0, TOTAL - 0. Status: Pending For Verification by Registrar (Individual Nurse).
- Card 2 (Purple):** BSC - 0, GNM - 0, ANM - 0, TOTAL - 0. Status: Pending For Verification by Registrar (Institute Wise).
- Card 3 (Green):** BSC - 0, GNM - 0, ANM - 0, TOTAL - 0. Status: Approved by the Registrar (Individual Nurse Candidates).
- Card 4 (Green):** BSC - 152, GNM - 39, ANM - 0, TOTAL - 191. Status: Approved by the Registrar (Institute Wise Nurse).
- Card 5 (Orange):** BSC - 0, GNM - 0, ANM - 0, TOTAL - 0. Status: Generate Registration No.
- Card 6 (Pink):** BSC - 1, GNM - 0, ANM - 0, TOTAL - 1. Status: Pending For Digital Sign.
- Card 7 (Orange):** BSC - 151, GNM - 39, ANM - 0, TOTAL - 190. Status: Generate Certificate.
- Card 8 (Purple):** BSC - 151, GNM - 39, ANM - 0, TOTAL - 190. Status: NUID Issued By Registrar.
- Card 9 (Green):** BSC - 0, GNM - 0, ANM - 0, TOTAL - 0. Status: Re-Submitted By Superintendent (Individual).
- Card 10 (Green):** BSC - 0, GNM - 0, ANM - 0, TOTAL - 0. Status: Re-Submitted By Superintendent (Institute Wise).

- By clicking on **Pending for Digital Sign** from dashboard, registrar can view a dropdown asking to select the Course.
- Select the course in drop down list click on **search** button, and then a screen with applications will appear.



Course Wise Pending Applications Search

Select Course

SEARCH

← 🏠

Show entries Search:

SNO	Name of the Candidate	Application Number	Date of Birth	Aadhaar No.	Click to generate the Certificates
1	Test	1628	10-01-2000	XXXXXXXX3370	<input checked="" type="checkbox"/>

Showing 1 to 1 of 1 entries Previous **1** Next

Submit

- Select the applications, and connect digital signing token and click on submit.
- Then digital signing process is completed.
- After digital signature, candidate gets a certificate.

Generate Certificate

- Select **Generate certificate** from the dashboard.
- Select the Course and search for applications registered for that course and you can view:

← 🏠

Show entries Search:

SNO	Name of the Candidate	Application Number	Date of Birth	Aadhaar No./Oci_poi	Certificate Download
1	BISHNU MAYA SHARMA	2173	08-03-1998	XXXXXXXX5103	Registration Certificate
2	Hema Manger	2166	22-05-1998	XXXXXXXX8821	Registration Certificate
3	Recila Lama	2155	14-01-1995	XXXXXXXX3111	Registration Certificate

- Click on **Registration Certificate** to download the certificate.
- Here is the downloaded certificate:



SIKKIM NURSING COUNCIL


SIKKIM NURSING COUNCIL
ESTD: 2010
GANGTOK SIKKIM
Under the Nursing Act, 2002

CERTIFICATE OF REGISTRATION

Passport
Size
Photographs

*This is to certify that **RUPMINI SHARMA D/O MADHAV SHARMA** has undergone **BSc Nursing** at **Sikkim Manipal College of Nursing** from **2016 to 2020** and having passed the qualifying examination conducted by **Sikkim Manipal University** on **OCT 2020** is admitted in the Register Maintained under the provisions of the **Sikkim Nurses, Midwives and Health visitors Act, 2008 (SNC rules 7, 8 of Part III)** and is entitled to take and use the title of "**Registered Nurse & Registered Midwife**"*

*The number assigned to him/her in the Register is: **SK/2021/1377***

*Dated: **10March 2021***

*Valid upto: **09March 2026***

President **Registrar**

N.B. Registration should be renewed after every FIVE YEARS
(Kindly do not laminate the certificate)